

Saskatchewan Sailing Clubs Association

Board of Directors Meeting

May 16th, 2016

510 Cynthia Street

Minutes

<i>Present</i>	LP Gagnon (President), Mike Ritchie, (Past President), Tyler Koyl, (Treasurer), Ric Witham (Communication Director), Romuald Lagace (Member at Large), Joe Gerlinsky (Member at Large), Marty Houle, (PASC), Judy Winship, (Member at Large), James Briens (Racing Director), Mark Lammens (Staff).
<i>Approval of Agenda</i>	Motion The agenda is approved. M/S/C Romuald/James.
<i>Minutes April 11th, 2016</i>	Motion The minutes of April 11 th , 2016 are approved. M/S/C James/Joe
<i>MAP Submissions.</i>	MAP Application submissions SWR has submitted their MAP Application.
<i>Action Items and Business Arising</i>	<ul style="list-style-type: none"> • Discussion about SSCA Executive Minutes on the web site, do they need to be adopted by the entire board before they are up loaded on the web site or after Mark, Ric, and LP have captured and corrected as needed? Will post on web site as soon as reasonably possible. Will issue revisions if necessary. • Contact Conexus insurance for a better rate. • Optimist class. Questionnaire had 4 clubs of the 8 sent respond, 3 clubs expressed interest in taking 2-3 boats. 3 clubs expressed interest in hosting a class. • Discussion about formalizing the program. Lack of quality boats, no trailer, lack of trained instructors etc. • James and Mark to look at boats for improvement. • Joe to look at trailer options. • Expressed interest from past participants at Redberry for running another class, Possibility of running a class at Redberry may have dates that also work for PASC. • Marty has volunteered to fulfill training director duties. • Annual Police checks need to be done by staff, still outstanding. • Summer Staff Heather to do Respect in Sport training. • WOWSC date for sailing school conflicts with the Mobility Cup travel and racing. Look for options.

	<p>Motion \$1,000 to be allocated to the repairs on the 6 Optimists. M/S/C Romuald/Mike R</p> <p>Motion Allow for Opti School to be conducted in August at PASC and SSC (2 days at each club). M/S/C Mike R., Romuald</p>
Financials	<p>March 2016 financials were presented. Salary to be dedicated to the various spending blocks during the year as opposed to the year end.</p> <p>Motion Accept treasurers report M/S/C Tyler/Joe</p>
Staff report	<ul style="list-style-type: none"> • Received \$7,000 from the Sask Sport Parasport program for WOWSC equipment. • Received \$2,000 from Sask Sport Parasport for the Montreal 2.4 Nationals. • WCSG 2019-BC has dropped out of the Swift Current Games. To determine if there is still interest from AB and MB to continue. Fleets would be 6 boats, very small • Purchased a 2.4 boat in Connecticut, USA. Will pick up the boat when in the east for the Nationals. • Received approval from Canada Summer Jobs for funding summer staff. \$3,800.00
Sask Sport, Dispute resolution, code of conduct, conflict of interest Policies.	<p>Ric did a lot of work in editing content and format for the web site.</p> <p>Motion SSCA accepts the amended Sask Sport Inc. document with Code of Conduct, Conflict of Interest, Dispute Resolution, and Appeals including the completed checklist M/S/C Romuald/Judy</p> <p>Motion Amend the SSCA policies to incorporate the new SSI policies and remove the old and/or redundant policies. M/S/C Romuald/James</p>
Club reports	<p>Battlefords-Joe attended 2.4 training camp in Victoria when he picked up his boat. Indicated National Team coach was on best behaviour and coached well.</p> <p>SK Wind Riders-Tyler indicated that the SWR Wind and Water weekend at Tufts Bay June 17-19 is the 30th Anniversary. Online registration is up and running.</p> <p>WOWSC-Judy indicated the steak night is coming up,</p>

	<p>details on the web site, Canada Student program funding has been reduced for 2016.</p> <p>Regina SC- Ric indicated that the re-negotiations on the lease are not going well, Ministry has received an official letter from the club seeking support, Ministry also contacted SSCA to discuss. In 2015 there were 400 man hours in foundation related work and over \$2000 in materials from the members of RSC on the leased facility.</p> <p>Some words being used by officials are that the exchanges from the village with the Sailing Club are “belligerent and draconian”</p> <p>Financial support from the Canada Games host society and volunteer labour support from the club and Games volunteers to improve the club and the ramp are of no interest for the village,</p> <p><i>“the village does not care about the Canada Games and Western Canada Summer Games history, they just want their site and all of the improvements for themselves”</i></p> <p>The lease situation with the Village of Saskatchewan Beach is very disappointing.</p>
Adjournment	<p>Next meeting September 12th, 2016 at 7 PM</p> <p>Motion Adjourn. M/S/C Mike R./Joe</p>

Club Submissions as of April 11th, 2016

	Member Fees Amount and Date Received	Member List Date Received	MAP App. Date Received	MAP Follow Up Date Received	MAP Amount Total	75% Sent Date	25% Sent Date
BSC			Apr.1				
BSSC	\$ 1120 Jan.24 th		Feb.16				
CLSC			Apr.1				
LDYC			Apr.1				
PASC			Feb.29				
RSC			Mar.10				
SWR			Apr.1				
SSC		Apr.11	Feb. 23				
WOWSC			Apr.1				

0-12, 13-18, 19-54, 55+ years of age

Action Items (Outstanding from 2015 and updated as of April 11, 2016)

Item	Reference	Description	By Who	By When	Comments
21	2015-09-14	Put Bytes on Kijiji.	Mark	ASAP	Done - Spring 2016. Boat disposed of at municipal dump.
24	2015-09-14	Send an introductory letter to students prior to the beginning of each School, after checking contents with the Club's MSS Coordinator.	Ric	Before each school starts	Before each school starts End of May for Template.
27	2015-09-14	Get certificates and stickers for 2015 MSS and Opti School students. Issue certificates to participants.	Mark	ASAP	Obsolete – On order. Students can download from site. Email notification to be sent. Mark to talk to Checklick contact for details. Too late to get it done for 2015. But all supplies on hand for 2016.
45	2015-11-16	Obtain written confirmation from Red Bull regarding insurance for the kiting event in February.	Mark	ASAP	Obsolete – event cancelled.
46	2015-11-16	Talk to Wheelchair Sports Association regarding inclusion of WOWSC.	Mark	ASAP	Wheelchair Sports Association claims WOWSC is on web site: to confirm. Only talking about 2.4m.

Action Items 2016

Item	Reference	Description	By Who	By When	Comments
1	2016-02-08	Insert MSS into the policy document and post on web site.	Ric	March 7, 2016	Done Word document obtained. Aiming at having this policy included in deck of policies by April 11, 2016. To be done by the May 16' 2016 meeting.

Item	Reference	Description	By Who	By When	Comments
2	2016-02-08	Checklick details to be updated.	Ric / Marty	Mid-March 2016	Done March 7 mtg discussed MSS and Opti Schools. Aiming at having Checklick live by April 15, 2016. Marty to check for hours of evening session.
4	2016-02-08	Update Awards list and provide to Ric to update web site.	Mark / Ric	March 7, 2016	Volunteer of the Year and Sailor of the Year lists communicated to Ric by Mark. John Mertz and Provincials Championships to do. Ric to post on website.
7	2016-02-08	Research fees for disabled sailors of BSSC, WOWSC and other Clubs.	Mark	March 7, 2016	Done Mark to contact Blackstrap. Email sent before April 11, 2016 meeting. BSSC has \$11 fee.
8	2016-02-08	Contact Conexus regarding coverage and deductible.	Mark	March 7, 2016	We are paying too much for some of our old boats. Need serial numbers from boats in containers and communicate back to Conexus: Mark to complete when containers accessible. Looking at other insurance companies and aiming at getting insurance in place by April 15, 2016.
9	2016-03-07	Ensure first aid, police check and SGI abstract current for 2016 instructors.	Mark	April 2016	To do for Heather, Connor and Mark.
11	2016-03-07	Follow up with Mark on Sasksport grant(s) due April 15.	Judy	April 11, 2016	Done
12	2016-03-07	Send an email to membership to find out what the interest / commitment is in maintaining Optimist program.	Ric	End of March 2016	Checklick goes live April 15, 2016. Mark to provide contact names to Ric. Email sent to Clubs, gathering feedback.

Item	Reference	Description	By Who	By When	Comments
14	2016-03-07	Update the Calendar of Events. Mark to provide the information to Ric to post on web site.	Mark / Ric	April 11, 2016	On-going updates Conflict for boats availability for Mobility Cup to sort out.
15	2016-03-07	Propose and distribute amendments to board regarding Dispute resolution policy, Code of Conduct and Conflict of Interest Resolution documents before April 11, 2016 meeting for adoption at April 11, 2016 meeting.	Ric	April 4, 2016	Done Must be adopted and communicated back to Sask Sport by June 1 st . Checklist to fill out provided. Late – Aiming at having updated documents distributed by May 9 for approval at May 16, 2016 meeting. Edits done and discussed. Motion passed to accept edited documents.
16	2016-04-11	Tyler to contact Ben Pickford for debrief on Treasurer's position	Tyler	May 16, 2016	To ensure smooth transition.
17	2016-04-11	Provide coach wages breakdown to Tyler for follow-up with book keeper for proper recording.	LP	May 16, 2016	Done
18	2016-04-11	Check if SaskSport is to be notified of \$8000 grant money for summer wages.	Mark	May 16, 2016	Check for CSG \$3800
19	2016-04-11	Check with Corporate Board Office the implications for changing name and logo to SaskSail from SSCA	Mark	May 16, 2016	
20	2016-05-16	Complete Respect in Sport training for Heather Boyle	Mike R.	May 31, 2016	
21	2016-05-16	Get back to Mark on whether or not PASC is interested of having Opti School with details of schedule and enrolment	Marty	ASAP	Potential dates in early August

Item	Reference	Description	By Who	By When	Comments
22	2016-05-16	WOWSC date for sailing school conflicts with the Mobility Cup travel and racing. Look for options.	Mark	ASAP	
23	2016-05-16	Optis to fix to make them functional for this summer	Mark and James	Before August classes	
24	2016-05-16	Opti trailer options SOW and cost for fall meeting.	Joe	Sept. 12, 2016	
25	2016-05-16	Options for buying Opti boats (contacting provincial sailing associations)	Marty	Sept. 12, 2016	
26	2016-05-16	Get tickets for Hall of Fame in Regina for Tyler	Mark	ASAP	