



SASKATCHEWAN SAILING CLUBS ASSOCIATION
BOARD OF DIRECTORS
MINUTES OF MEETING

April 30, 2018 @ 7:00pm
510 Cynthia Street
Saskatoon, SK

Minutes of Meeting

Present	<p>Tyler Koyl, (President), Joe Gerlinsky, (Racing Director), Judy Winship, (Member At Large), Connor Boyle, (Communication Director), Marty Houle, (Training Director), Romuald Lagace, (Member At Large), Kevin Marpole, (Member at Large) Mark Lammens (Staff)</p> <p>Regrets. LP Gagnon, (Past President), Pam Gale (Member At Large)</p>
Approval of Agenda	<p>Motion The agenda is approved.</p> <p>M/S/C Judy/Romuald.</p>
Minutes March 26 th , 2018	<p>Motion Accept the Minutes of March 26th , 2018.</p> <p>M/S/C Joe/ Marty</p>
Action Items	<p>Details included.</p> <p>Sail Canada will published a Concussion protocol soon.</p>
Financials	<p>Insurance is current. AON Fleet Insurance, Liability Insurance and SGI insurance on the 2 vehicles was paid.</p> <p>Student Summer Works grant application has been accepted.</p> <p>Applied for an Adaptive Sport Club Grant. Sask Sailing has maxed out this funding, funding limit is \$10,000.</p>
Correspondence	<p>Sask Sport Book keeper Freda has taken a new job as of May 1. Sask Sport will be filling the position in September.</p> <p>Canada Revenue Agency. Received a letter from CRA regarding SSCA status, they require our Articles of Incorporation. For some reason SSCA is not registered with the Federal Corporate Registries. SK Information Services Corp has forwarded the documents from June 18th , 1974 and they have been forwarded to CRA in PEI.</p> <p>Recreational Boating Advisory Council. RBAC meeting discussed boating issues, Fatality Statistics, Enforcement, Licensing and issues regarding safe boating concerns with the legalization of Marijuana.</p> <p>Mark resubmitted a letter from 2010 to Minister of Justice Don Morgan regarding the Saskatchewan Government passing the Contravention's Act. The Act allows for easier enforcement for boating violations. Saskatchewan does not</p>

	<p>have the Contravention's Act so enforcement is spotty or non-existent.</p> <p>Safe Boating week is May 20-26. Public awareness about cold water and life jackets saves lives.</p> <p>Sail Canada Semi Annual Meeting. Discussed instructor shortage, High Performance Director, 2021 Canada Games classes and Technical Package, Provincial representation on technical committees and membership data.</p>
SK Sailing Logo	<p>Discussion about the SSCA logo and National Branding. SK Sailing has the boat with a ring around it with Saskatchewan Sailing Clubs Association.</p> <p>Distributed many samples of logos with font under the boat similar in design like the Sail Canada logo and 8 other provinces.</p> <p>Motion Alter the logo have SASK SAILING under a green Canadian Flag mainsail on the sloop rigged boat facing left M/S/C Romuald/Marty</p> <p>Use the web based vector graphic on the Sail Canada and SK Sail web site and printed materials.</p>
Regina Beach Yacht Club	<p>Kevin to reach out to RBYC proper with Regina contacts.</p> <p>Tabled.</p>
Mobile Sailing School	<p>Checkclick details to be on the web site for registrations.</p>
Bill Board	<p>Magnetic sign company has a variety of billboard sign on Attridge Drive in front of St. Joes high school. Cost is based monthly and includes a permit fee. \$360.90 for 2 months.</p> <p>Motion rent a sign to reads <i>Learn to Sail register at Sask Sail.com.</i></p> <p>M/S/C Connor/Marty</p>
Adjournment	<p>Next meeting: September 24th, 2018</p> <p>Motion Adjourn. M/S/C Marty/Joe</p>

MAP Funding Table

As of April 30, 2018

	Member Fees Amount and Date Received	Member List Date Received	MAP App. Date Received	MAP Follow Up Date Received	MAP Amount Total	75% Sent Date	25% Sent Date
BSC							
BSSC			03-31-2018				
CLSC							
LDYC							
PASC	04-30-2018 \$2,212.00 79 Members	04-30-2018	04-30-2018				
RSC			03-28-2018				
SWR			03-09-2018				
SSC							
WOWSC			04-01-2018				
RBYC							

Outstanding Action Items

Item	Date Opened	Description	By Who	By When	Comments
16.44	11-21-2016	Concussion protocol: Tabled till researched for sport specific adjustments.	Mark/Tyler	04-30-2018	<p>Board will look at what generic concussion protocols could be added to the MSS Coach's Manual and our web page.</p> <p>Feb 26 2018 – Board will consider updating the 2018 MSS manual with a concussion protocol. It may be generic an borrowed from another sport body.</p> <p>Mar 26 2018 – MSS manual and SSCA will adopt a concussion protocol based on other sailing association examples. MSS manual to be updated first.</p> <p>April 30 2018 – Sail Canada will be updating their website to include a concussion protocol. SSCA will piggy back that on our web and MSS Manual.</p>

Item	Date Opened	Description	By Who	By When	Comments
18.2	02-26-2018	RBYC not responding to communication.	Mark	03-26-2018	SSCA has not received 2017 SSCA member and MSS dues. Mark to call RBYC commodore. March 2018 - Mark as sent email, hard copy and phoned RBYC with no response. To date RBYC owes: \$760.00 in 2017 MSS dues \$84.00 in 2017 SSCA Membership Dues (3 members) April 30, 2018 – No contact yet. Trying Kevin through Sandy Lauder to see if we can make contact.
18.4	02-26-2018	Complete 2018 Grant applications	Mark	04-30-2018	1. National summer works – Application complete with notice of acceptance of grant. ~\$2000.00 2. Adaptive Sport (For Worlds)– In Progress.
18.5	2-26-2018	Equipment Maintenance	Mark	06-01-2018	1. Brake pad assessment and replacement on SSCA Van. 2. Truck Tires Stolen the night of April 20, 2018. Claim started. New Rims purchased.

Item	Date Opened	Description	By Who	By When	Comments
18.6	3-26-2018	MSS Coach's Manual Updates for 2018	Tyler	06-01-2018	2018 version updates to include: 1. Concussion Protocol (See Action item 16.44) 2. Existing content updates where deemed necessary. a. Schedule b. Club Contacts
18.7	3-26-2018	Message to commodores regarding MAP application	Mark	04-30-2018	April 30 th , 2018 - 4 remaining, another communication being sent to them.
18.8	03-26-2018	MSS Checklick Readiness	Mark/Connor	04-30-2018	1. Ensure all club contacts are accurate. April 30, 2018 - COMPLETE
18.9	3-26-2018	Respect in Sport Training	LP	04-30-2018	Andre – Complete Cathleen – In Progress Alec – In Progress.
18.10	3-26-2018	WOWSC changing to Queen City Disabled Sailing (QCDS)	Connor Tyler	04-30-2018	1. Change website to reflect new name. 2. Change Meeting minutes, Agendas and other SSCA document assets go forward. April 30, 2018 - COMPLETE

Item	Date Opened	Description	By Who	By When	Comments
18.11	03-26-2018	SSCA Marketing	Tyler / Marty	04/30/2018	<ul style="list-style-type: none"> - Marty and Tyler to work through 2018 online google Adwords or the like in support of SSCA member clubs and 2018 MSS. - Advertise with Bell Media. – Need to build an Ad. Marty working on the Ad content. - Prince Albert Reporter with camera man. SSCA will pay for the school fee - Spots on CTV. - Billboard in Saskatoon - \$360 for 2 months to promote MSS.
18.12	04-30-2018	CRA – Articles of incorporation.	Mark	06-01-2018	<ul style="list-style-type: none"> - Articles of incorporation where requested by CRA in order to process the SSCA tax return. All materials sent through auditors.
18.13	04-30-2018	Change of Logo – Same Image – New words “Sask Sailing”	Mark/Conor	06-01-2018	<ul style="list-style-type: none"> - Get new logo design - Vector Graphics and web graphics - Update Sail Canada - Update SSCA web - Go forward on new print materials.