



SASK SAILING

SASKATCHEWAN SAILING CLUBS ASSOCIATION
BOARD OF DIRECTORS
MINUTES OF MEETING

September 24th, 2018 @ 7:00pm
510 Cynthia Street
Saskatoon, SK



Minutes of Meeting

Present	<p>Tyler Koyl, (President), LP Gagnon, (Past President), Judy Winship, (Member At Large), Marty Houle, (Training Director), Romuald Lagace, (Member At Large),</p> <p>Mark Lammens (Staff)</p> <p>Regrets. Connor Boyle, (Communication Director), Kevin Marpole, (Member at Large) Pam Gale (Member At Large) Joe Gerlinsky, (Racing Director),</p>
Approval of Agenda	<p>Motion The agenda is approved.</p> <p>M/S/C LP/Romuald.</p>
Minutes March 26 th , 2018	<p>Motion Accept the Minutes of April 30th , 2018.</p> <p>M/S/C Romuald/Marty</p>
Action Items	Details included
Financials	<p>Canada Revenue Agency received our Articles of Incorporation from June 18th , 1974 as requested.</p> <p>Student Summer Works grant application has been accepted. Waiting for Head Instructor Kathleen to sign the document for proof of employment.</p> <p>Adaptive Sport Club Grant. Sask Sailing has used the maximum amount, this program was intended to be ‘seed money’, the limit of \$10,000.</p> <p>Saskatoon based Sask Sport Book keeper, interviews were being done on September 24th at 510 Cynthia Street.</p> <p>Financials for May – present, will be done by the Regina office. There were concerns in the past of documents missing in inter office mail, including SSCA mail.</p> <p>Action Item Make copies of financials before sending in interoffice mail to Regina.</p> <p>Regina Beach Yacht Club.</p> <p>Have not paid 2017 membership fees or 2017 Mobile Sailing School fee. They have deposited their 2017 Checklick funds</p>



	<p>and 2017 MAP funds. No response to 3 letters and numerous e-mails.</p> <p>MOTION Re-distribute the 2018 Regina Beach Yacht Club MAP funds to the clubs that are in good standing.</p> <p>M/S/C LP/Marty</p>
<p>Executive Director report.</p>	<p>Recreational Boating Advisory Council (RBAC) Mark is on the committee, Marty expressed interest in being involved.</p> <p>Safe Boating week is May 20-26. Too early for some SK Lakes, more planning for 2019.</p> <p>Winter Storage, All boats are in for the winter.</p> <ul style="list-style-type: none"> • 20 ft container in SSC, 2 new 420's, the new optimist and a 29er • 20 ft container at BSSC, Zodiac and 3 lasers • 40 ft container has 7 lasers, 1 29er and 3 2.4 mRs • 510 Cynthia has a 2.4 mR boat that requires work. <p>Need to take the enclosed trailer to the Blackstrap storage unit and put the MSS truck inside trailer.</p> <p>Leigh Campbell donated a soft bottom inflatable with a 4 stroke 25 HP Mercury engine. This boat was used for the MSS and running many races at BSSC and SSC.</p> <p>Joe Gerlinsky and Krystal Shewchuk are presently coming back from the IFDS World Championships hosted north of Milwaukee. SSCA would like to support some of their costs.</p> <p>Funding application for 2019-2020 is due October 15, 2017-2018 Follow up is February 27.</p> <p>SASK SPORT AGM is June 15, 2019, we must have a rep attending this meeting, SK Sailing has requested an exemption 3 plus times over the last few years.</p>
<p>Mobile Sailing School</p>	<p>Written feedback from LDYC and Regina SC has been very positive about programming and the instructors.</p> <p>82 students at BSSC, PASC, SSC, RSC, LDYC, QCDC and CLSC taught in Optimist, 420, Laser, Radial, 4.7 Laser, 2.4 mR and Martin 16. Checklick was mostly positive. CLSC could not</p>



	<p>upload registrations because there was no charge.</p> <p>ACTION ITEM for 2019 ensure there is at least a nominal fee to ensure uptake of the registration. SSCA pays all fees, have that captured either at the front end or back end of process.</p>
Other Business	<p>Marty discussed naming rights for SSCA boats, honouring special volunteers.</p> <p>LP suggested SSCA consider keelboat instruction.</p> <p>Tyler, the Web site has been basically the same one from 2002. We communicate most or all of the SSCA activity on the site.</p> <p>Feeling is we need to pay for new one and make it current and useful for our needs.</p> <p>ACTION ITEM update/create a new web site in next fiscal year.</p>
Adjournment	<p>Next meeting: October 15th, 2018</p> <p>SK Sailing AGM January 28th, 2019</p> <p>Motion Adjourn. M/S/C Marty/Joe</p>



MAP Funding Table

As of September 24, 2018

	Member Fees Amount and Date Received	Member List Date Received	MAP App. Date Received	MAP Follow Up Date Received	MAP Amount Total	75% Sent Date	25% Sent Date
BSC			04-03-2018				
BSSC			03-31-2018				
CLSC							
LDYC							
PASC	04-30-2018 \$2,212.00 79 Members	04-30-2018	04-30-2018				
RSC			03-28-2018				
SWR		09-15-2018	03-09-2018	09-23-2018			
SSC							
WOWSC			04-01-2018				
RBYC							

2018 Mobile Sailing School Enrollment

CLUB	CLASS	# of Candidates
Blackstrap Sailing Club	Evening class 420 and Laser	10
Prince Albert Sailing Club	Optimist class	6
	Evening class, 420	3
	Afternoon class, 420	7
Saskatoon Sailing Club	Optimist class	10
	4.7 Youth Class	6
	Laser/Radial Adult class	7
	Women's Class	3
Regina Sailing Club	420 class	6
Lake Diefenbaker	420 Class	12
Candle Lake Sailing Club	420 Class	<u>12</u>
	Total	82



Outstanding Action Items

Item	Date Opened	Description	By Who	By When	Comments
16.44	11-21-2016	Concussion protocol: Tabled till researched for sport specific adjustments.	Mark/Tyler	04-30-2018	<p>Board will look at what generic concussion protocols could be added to the MSS Coach's Manual and our web page.</p> <p>Feb 26 2018 – Board will consider updating the 2018 MSS manual with a concussion protocol. It may be generic and borrowed from another sport body.</p> <p>Mar 26 2018 – MSS manual and SSCA will adopt a concussion protocol based on other sailing association examples. MSS manual to be updated first.</p> <p>April 30 2018 – Sail Canada will be updating their website to include a concussion protocol. SSCA will piggy back that on our web and MSS Manual.</p> <p>September 24, 2018 – Completed - CLOSED</p>



Item	Date Opened	Description	By Who	By When	Comments
18.2	02-26-2018	RBYC not responding to communication.	Mark	03-26-2018	<p>SSCA has not received 2017 SSCA member and MSS dues. Mark to call RBYC commodore.</p> <p>March 2018 - Mark as sent email, hard copy and phoned RBYC with no response. To date RBYC owes:</p> <p>\$760.00 in 2017 MSS dues \$84.00 in 2017 SSCA Membership Dues (3 members)</p> <p>April 30, 2018 – No contact yet. Trying Kevin through Sandy Lauder to see if we can make contact.</p> <p>September 24, 2018 – 2018 RBYC MAP funds redistributed to clubs in leu of lack of payment for SSCA dues and MSS from 2017.</p>



Item	Date Opened	Description	By Who	By When	Comments
18.4	02-26-2018	Complete 2018 Grant applications	Mark	04-30-2018	<p>1. National summer works – Application complete with notice of acceptance of grant. ~\$2000.00. September 24, - Waiting on a form to confirm that we hired a student.</p> <p>2. Adaptive Sport (For Worlds) through SaskSport– We were told by SaskSport that we are not eligible for this grant because we have max out on grants from previous year. - Mark to confirm when we can effectively reapply and be granted funds.</p>
18.5	2-26-2018	Equipment Maintenance	Mark	06-01-2018	<p>1. Brake pad assessment and replacement on SSCA Van. COMPLETED – Brakes assessed with no replacement necessary.</p> <p>2. Truck Tires Stolen the night of April 20, 2018. Claim started. New Rims purchased. SGI gave us \$716.00 dollar (\$500.00 deductible). Completed</p> <p>September 24, 2018- CLOSED</p>



Item	Date Opened	Description	By Who	By When	Comments
18.6	3-26-2018	MSS Coach's Manual Updates for 2018	Tyler	06-01-2018	2018 version updates to include: 1. Concussion Protocol (See Action item 16.44) 2. Existing content updates where deemed necessary. a. Schedule b. Club Contacts CLOSED
18.7	3-26-2018	Message to commodores regarding MAP application	Mark	04-30-2018	April 30 th , 2018 - 4 remaining, another communication being sent to them. September 24, 2018 -Communication sent – Closed
18.9	3-26-2018	Respect in Sport Training	LP	04-30-3018	Andre – Complete Cathleen – Complete Alec – Complete September 24, 2018 – all Complete prior to MSS starting. CLOSED.



Item	Date Opened	Description	By Who	By When	Comments
18.11	03-26-2018	SSCA Marketing	Tyler / Marty	04/30/2018	<ul style="list-style-type: none"> - Marty and Tyler to work through 2018 online google Adwords or the like in support of SSCA member clubs and 2018 MSS. - Advertise with Bell Media. – Need to build an Ad. Marty working on the Ad content. - Prince Albert Reporter with camera man. SSCA will pay for the school fee - Spots on CTV. - Billboard in Saskatoon - \$360 for 2 months to promote MSS. <p>September 24, 2018 – CLOSED</p>
18.12	04-30-2018	CRA – Articles of incorporation.	Mark	06-01-2018	<ul style="list-style-type: none"> - Articles of incorporation where requested by CRA in order to process the SSCA tax return. All materials sent through auditors. <p>September 24, 2018 – Completed - CLOSED</p>



Item	Date Opened	Description	By Who	By When	Comments
18.13	04-30-2018	Change of Logo – Same Image – New words “Sask Sailing”	Mark/Connor	06-012018	<ul style="list-style-type: none"> - Get new logo design - Vector Graphics and web graphics - Update Sail Canada - Complete - Update SSCA web - Complete - Go forward on new print materials- Closed <p>September 24, 2018 - CLOSED</p>